



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 NOVEMBER 2017 - 28 FEBRUARY 2018

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

APPENDIX 2

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

APPENDIX 2

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact
Strand Shopping Centre, Bootle - Update	Sarah Kemp sarah.kemp@sefton.gov.uk Tel: 0151 934 4770
Procurement of a New Information, Advice and Guidance Service for Not in Education, Employment or Training (NEET) Young People	Claire Maguire claire.maguire@sefton.gov.uk Tel: 0151 934 2684
Southport Town Centre - Townscape Heritage Lottery Application	Daniel Byron daniel.byron@sefton.gov.uk Tel: 0151 934 3201
Bootle Heritage Complex	Paula Lowrey paula.lowrey@sefton.gov.uk Tel: 0151 934 2734
Parks and Greenspaces Working Group	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042
Preliminary Flood Risk Assessment Review	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959

**SEFTON METROPOLITAN BOROUGH COUNCIL
FORWARD PLAN**

Details of Decision to be taken	Strand Shopping Centre, Bootle - Update To update Members on the latest position on the ownership of the Strand shopping Centre, Bootle			
Decision Maker	Cabinet			
Decision Expected	2 Nov 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Head of Regulation and Compliance; Head of Corporate Resources; Head of Regeneration and Skills			
Method(s) of Consultation	Meetings; Emails			

APPENDIX 2

List of Background Documents to be Considered by Decision-maker	Strand Shopping Centre, Bootle - Update
Contact Officer(s) details	Sarah Kemp sarah.kemp@sefton.gov.uk Tel: 0151 934 4770

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Procurement of a New Information, Advice and Guidance Service for Not in Education, Employment or Training (NEET) Young People</p> <p>To obtain approval for the procurement of a new service to deliver information, advice and guidance for NEET young people in Sefton in line with VISION 2030 and the Council's key economic objectives</p>			
Decision Maker	Cabinet			
Decision Expected	<p>2 Nov 2017</p> <p>Decision due date for Cabinet changed from 05/10/2017 to 02/11/2017. Reason: Due to the nature of the procurement being sought containing a number of innovative approaches it will be necessary to have further input and advice from Procurement and Legal teams before we proceed so as to ensure compliance with all the necessary regulations</p>			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Head of Communities; Head of Corporate Resources; Head of Schools and Families			
Method(s) of Consultation	Meetings, emails			
List of Background Documents to be Considered by Decision-maker	Procurement of a new information, advice and guidance service for NEET young people			
Contact Officer(s) details	Claire Maguire claire.maguire@sefton.gov.uk Tel: 0151 934 2684			

APPENDIX 2

**SEFTON METROPOLITAN BOROUGH COUNCIL
FORWARD PLAN**

Details of Decision to be taken	Southport Town Centre - Townscape Heritage Lottery Application To seek approval from Cabinet to resubmit the Stage 1 application (of a 2 stage process) to the Heritage Lottery Fund (HLF) for the Townscape Heritage (TH) funding stream for Southport Town Centre including Lord Street and the Promenade Conservation Areas.			
Decision Maker	Cabinet			
Decision Expected	2 Nov 2017 Decision due date for Cabinet changed from 05/10/2017 to 02/11/2017. Reason: Further detailed information in connection with the Lottery Heritage Application is being investigated			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Dukes			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Persons/Organisations to be Consulted	Phil Cresswell Stuart Barnes Paula Lowrey Daren Veidman			
Method(s) of Consultation	Meetings, emails and reports			
List of Background Documents to be Considered by Decision-maker	Southport Town Centre			
Contact Officer(s) details	Daniel Byron daniel.byron@sefton.gov.uk Tel: 0151 934 3201			

**SEFTON METROPOLITAN BOROUGH COUNCIL
FORWARD PLAN**

APPENDIX 2

Details of Decision to be taken	Bootle Heritage Complex To review the options for the complex and permission to undertake the next steps, such as external funding applications.			
Decision Maker	Cabinet			
Decision Expected	7 Dec 2017 Decision due date for Cabinet changed from 05/10/2017 to 07/12/2017. Reason: Funding streams are still being investigated for the development of the Complex			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Bootle Heritage Complex			
Contact Officer(s) details	Paula Lowrey paula.lowrey@sefton.gov.uk Tel: 0151 934 2734			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Parks and Greenspaces Working Group To submit the findings of the Parks and Greenspaces Working Group.			
Decision Maker	Cabinet			
Decision Expected	7 Dec 2017 Decision due date for Cabinet changed from 05/10/2017 to 07/12/2017. Reason: The Working Group is still deliberating on its Final Report			

APPENDIX 2

Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Persons/Organisations to be Consulted	Elected Members and Stakeholders			
Method(s) of Consultation	Meetings and Correspondence			
List of Background Documents to be Considered by Decision-maker	Parks and Greenspaces Working Group			
Contact Officer(s) details	Ruth Harrison ruth.harrison@sefton.gov.uk Tel: 0151 934 2042			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Preliminary Flood Risk Assessment Review Sefton Council as the Lead Local Flood Authority has to review its Preliminary Flood Risk Assessment (PFRA) on a 6 year cycle as a requirement of the Flood Risk Regulations, 2009. The review area covers a number of wards within Sefton. Approval is sought to submit the review to the Environment Agency.</p>			
Decision Maker	Cabinet			
Decision Expected	7 Dec 2017			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Blundellsands; Church; Derby; Ford; Linacre; Litherland; Manor; Molyneux; Netherton and Orrell; Park; St. Oswald; Sudell; Victoria			
Scrutiny Committee Area	Regeneration and Skills			

APPENDIX 2

Persons/Organisations to be Consulted	Cabinet Member – Locality Services
Method(s) of Consultation	Cabinet Member meeting
List of Background Documents to be Considered by Decision-maker	Preliminary Flood Risk Assessment 2011 Preliminary Flood Risk Assessment 2011 Annexes Preliminary Flood Risk Assessment review
Contact Officer(s) details	Paul Wisse paul.wisse@sefton.gov.uk Tel: 0151 934 2959